

Eastern Area Committee Meeting 16 June 2022

Tabled paper - Item 9

Additional information for the Work Plan proposal 2022/23

Paragraph 3.3

For clarification the criteria initiatives or projects in 2021/22 needed to comply with were:

“Bids should seek to improve the appearance, environment and facilities of the area with a particular emphasis on projects/initiatives that will have a positive impact on transport in the area.”

The Chair and Vice-Chair propose removing the reference to transport so that the criteria for 2022/23 be:

“Bids should seek to improve the appearance, environment and facilities of the area.”

These criteria are relevant to the priorities/ambitions proposed in paragraph 3.2.

Further information on the scoring process of all bids received:

All bids received are assessed by officers to ensure they meet the criteria set by the Area Committee and are eligible as set out in the guidance notes which state *“Funding can be used for more strategic projects which support objectives and priorities which the Area Committees have set themselves. Funding cannot be used to support items which should be funded by mainstream public expenditure such as highways or footways or awarded to individuals. Funding should also not support political or directly religious activity.”*

They are then passed to three impartial officers to independently consider each application and score them against the criteria set out in the Applicant Guidance Notes. Each category is scored as follows High – 3, Adequate – 2, Limited – 1, None – 0. All three officers scores are added together to give a final score for each application. The outcome of the scoring is passed to Committee members to give them the opportunity to challenge the scores. Any challenges go through a review process carried out by the Area Committees Coordinator and one officer not involved in the scoring process.

An example of a scoring sheet is shown below:

Applicant	Funds requested	Improve the appearance of the area	Improve the environment of the area	Improve the facilities of the area	Area of impact	Contributes to achieving Swale's Strategic Priority 2	Contributes to achieving Swale's Strategic Priority 3	Comments	Total Score
		<p><i>Three officers independently scored the bids against the categories set out in the applicants' guidance notes. They were added together and a single total score shown on this sheet. The highest score available for individual categories is 9.</i></p>							